## "M" Mark Event Application Budget Template

Name of Event:	_
Date of Event:	

Expenditure item   Breakdown   Breakdown				Estimated		n to be me Please ticl	k)	Actual amount of last event in	Variation	
DAXED   LODGING	Expenditure item		Breakdown			grant for	hiring grant for	Year	between (a) and (b)	Justification for variation of +/- $5\%$ between (a) and (b)
Accommodation   e.g. \$1,000 room (single or double) x 11 room x 5 days   5,000   10% The hord room charges is higher than that of last year.				(a)		Ü		(b)		
A D'ENTENS   S.5,000   10% The hotel room charges is higher than that of last year.			T							
1   Heverschildetes			e.g. \$1,000/room (single or double) x 11 rooms x 5 days	*****				#0.000	4007	
International Controls   International Proposed State   Inte	a	Overseas		55,000				50,000	10%	The hotel room charges is higher than that of last year.
iii   Technical Officials										
Notes   Note		ii. Team Officials								
b.   Local										
Description										
1.   Pierren Abblets										
ii.   Team Officials	b									
iii. Technical Officials	-	1. Players Athletes								
iv. Officials   v. Others (e.g guest, staff etc.)   v. Officials										
V.   Others (e.g. guest, staff etc.)										
Transport for overseas technical officials										
3. Transport for overseas playersathletes		v. Others (e.g guest, staff etc.)								
3. Transport for overseas playersathletes			40,000/4 / 1 / 1 / 40		1			#0.000	220/	L
4. Meal e.g. \$500/day x 22 pax 11,000 11,000 0%  a. Overseas 11,000 0%  i. PlayersAthletes 1 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	2. Tra	nsport for overseas technical officials	e.g. \$3,000/trip (round or single) x 22 pax	66,000				50,000	32%	Increase the no. of player
a.   Overseas	3. Tra	nsport for overseas <del>players</del> athletes	e.g. \$3,000/trip (round or single) x 22 pax	66,000				50,000	32%	Increase the no. of player
a.   Overseas										
a. Overseas       i. PhayersAthletes       i. Overseas         i. i. Team Officials       iii. Technical Officials         iii. Tothical Officials       iii. Team Officials         v. Officials       iii. Team Officials         v. Others (e.g guest, staff, national representatives etc.)       iii. Team Officials         iii. Team Officials       iii. Team Officials         iii. Team Officials       iii. Team Officials         v. Officials       iii. Team Officials	4. Me	al	e.g. \$500/day x 22 pax	11,000				11,000	0%	
ii. Team Officials       Image: Control of the control o	a	. Overseas								
ii. Team Officials       Image: Control of the control o		i. Players Athletes								
iv. Officials  v. Others (e.g guest, staff, national representatives etc.)  b. Local  i. Players Athletes  ii. Team Officials  iii. Technical Officials  iv. Officials  v. Others (e.g guest, staff etc.)		ii. Team Officials								
v. Others (e.g guest, staff, national representatives etc.) b. Local i. Players Athletes ii. Team Officials iii. Technical Officials iv. Officials v. Others (e.g guest, staff etc.)		iii. Technical Officials								
b.   Local		iv. Officials								
b.   Local		v. Others (e.g guest, staff, national representatives etc.)								
ii. Team Officials       Image: Control of the control o	b									
ii. Team Officials       Image: Control of the control o		i. <del>Players</del> Athletes								
iii. Technical Officials iv. Officials v. Others (e.g guest, staff etc.)		ii. Team Officials								
v. Others (e.g guest, staff etc.)		iii. Technical Officials								
										_
5. Others (please specify)		v. Others (e.g guest, staff etc.)								
	5. Oth	ers (please specify)	T							
	J. 15ti	ors (prease speerly)								

Sub-total: 198,000 Sub-total: 161,000

			E.C. of	Item to be met by (Please tick)		Actual amount	Variation					
	Expenditure item	Breakdown	Estimated amount (\$)	Direct grant	Direct grant for	Venue hiring grant for	of last event in Year (\$)	between (a) and (b)	Justification for variation of +/- 5% between (a) and (b)			
			(a)	grant	marketing	venue subsidy	(b)					
II. S	I. STAFF REMUNERATION & ALLOWANCE  e.g. \$1,000/pax x 22 pax 22,000 0% Determined by International Federation											
1	Coach / Lecturer / Instructor fee	e.g. \$1,000/pax x 22 pax	22,000				22,000	0%	Determined by International Federation			
	Official fee											
3	Conference speaker fee											
	Daily allowance for medical personnel											
	(e.g physiotherapist, doctor, first-aider)											
5.	Others (please specify)											
		Sub-total:	22,000	<u> </u>		Sub-total:	22,000		L			
III.	MINOR EVENT-RELATED EXPENSES											
1.	Ceremony related expenses				ļ							
	Medical services and related expenses											
3.	Overseas fax, telephone call, mobile data charge, photography and video shooting											
4.	Press conference											
	Stationery and postage											
	Souvenirs											
	Uniform											
	Laundry services											
	Water											
	Anti-doping											
11.	Bank charges Supplement of drinks / diet for local athletes											
12.	Supplement of drinks / diet for local affilietes (include sports drinks, fruits and biscuits etc.)											
13.	Others (please specify)											
		Sub-total:	0	-	2	Sub-total:	0					
	AAJOR EVENT-RELATED EXPENSES											
	Entry / Participation fee											
2.	Purchase of consumable sports equipment and hire of service / equipment											
3.	Reception (e.g. tea reception / refreshment / cocktail party / banquet)											
4.	Prizes											
	a. trophy											
	b. medals											
5.	Setting up of venue											
6.	Transport of equipment											
7.	Appearance		•									
	Prize money											
9.	Printing and production of publicity materials (e.g. poster, leaflet, banner, A-board, foam board, souvenir programme, backdrop, website											
	production, merchandise production)											

	Breakdown	Estimated amount (\$)	Item to be met by (Please tick)		k)	Actual amount of last event in	Variation	
Expenditure item			Direct grant	Direct grant for marketing	Venue hiring grant for venue	Year (\$)	between (a) and (b)	Justification for variation of +/- 5% between (a) and (b)
		(a)			subsidy	(b)		
10. Local transport for	e.g. \$500/trip x 10 trips	5,000				4,500	11%	Increase the no. of player
a. Overseas								
i. <del>Players</del> Athletes								
ii. Team Officials								
iii. Technical Officials								
iv. Officials								
v. Others (e.g guest, staff, national representatives etc.)								
b. Local								
i. <del>Players</del> Athletes								
ii. Team Officials								
iii. Technical Officials								
iv. Officials								
v. Others (e.g guest, staff, national representatives etc.)								
11. Audit fee								
12. License / Right / Sanction fee								
13. Insurance								
14. Broadcasting Fee								
15. Exit survey report								
16. Environmental friendly measures								
17 Hire of Services								
18. Others (please specify)								
(F								
						4.500		
	Sub-total:	5,000	-	S	Sub-total:	4,500		
VENUE HIRING CHARGE								
1 LCSD venue								
2 Non LCSD venue								
	Sub-total:	0	_	S	Sub-total:	0		
	Total:	225,000	•		Total:	187,500		
	<u></u>		•					
		Estimated		amount				

	Income Item	Breakdown	Estimated amount (\$)	Actual amount of last event in Year (\$)	Variation between (a) and (b)	Justification for variation of + / - 5% between (a) and (b)
1.	Entry fee					
2.	Gate receipt (tickets in monetary payment)					
3.	Sponsorship					
4.	Broadcasting rights					
5.	Merchandise sales					
6.	Others (please specify)					

Total: 0 0 0